



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 12/28/2015 OPEN SESSION	
SUBJECT	Commissioners Court Meeting Minutes
DEPARTMENT & PERSON MAKING REQUEST	County Clerk's Office Sally W. Peters, Deputy Clerk/Administrative Assistant
PHONE # OR EXTENSION #	830-249-9343, ext. 212
TIME NEEDED FOR PRESENTATION	1 minute
WORDING OF AGENDA ITEM	Consideration and action on approval of Minutes for December 14, 2015.
REASON FOR AGENDA ITEM	To approve the Minutes from the previous Commissioners Court meeting.
IS THERE DOCUMENTATION	After approval, the minutes will be posted on the County website.
WHO WILL THIS AFFECT?	The public
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 12/28/2015
OPEN SESSION

SUBJECT	Rodeo World Champions from Kendall County
DEPARTMENT & PERSON MAKING REQUEST	Darrel L. Lux, County Judge Michael D. Schultz, Mayor of the City of Boerne
PHONE # OR EXTENSION #	830-249-9343, ext 212
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Presentation of the Proclamations of achievement for Callie duPerier, World Champion Barrel Racing, and Jacobs Crawley, World Champion Saddle Bronc Riding.
REASON FOR AGENDA ITEM	To recognize and honor achievements.
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	The public
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 12/28/2015
OPEN SESSION

SUBJECT	Service awards December 2015		
DEPARTMENT & PERSON MAKING REQUEST	Sheryl D'Spain Treasurer		
PHONE # OR EXTENSION #	830-249-9343 ext 220		
TIME NEEDED FOR PRESENTATION	5 Minutes		
WORDING OF AGENDA ITEM	James Walters	5 Years	Sheriff Office
	Reid Daly	10 Years	Sheriff Office
REASON FOR AGENDA ITEM	Recognize County employees for their service to the county		
IS THERE DOCUMENTATION	No		
WHO WILL THIS AFFECT?	Countywide		
ADDITIONAL INFORMATION	None		



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 12/28/2015
OPEN SESSION

SUBJECT	Accounts Payable Claims
DEPARTMENT & PERSON MAKING REQUEST	Auditor's Office Corinna Speer, County Auditor
PHONE # OR EXTENSION #	830-249-9343 Ext. 240
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on the approval of accounts payable claims for purchases, services and vendors.
REASON FOR AGENDA ITEM	To pay current accounts payable claims.
IS THERE DOCUMENTATION	Yes Financial Transparency Link / County Auditor Web Page
WHO WILL THIS AFFECT?	Departments that have AP claims
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 12/28/2015 OPEN SESSION	
SUBJECT	County Office Hours on New Years Eve
DEPARTMENT & PERSON MAKING REQUEST	Darrel L. Lux, County Judge
PHONE # OR EXTENSION #	830-249-9343, ext 213
TIME NEEDED FOR PRESENTATION	3 minutes
WORDING OF AGENDA ITEM	Consideration and action on closing County offices at noon on December 31, 2015.
REASON FOR AGENDA ITEM	Change to County hours of operation on New Years Eve 2015.
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	County personnel and the public.
ADDITIONAL INFORMATION	None



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 12/28/2015 OPEN SESSION	
SUBJECT	Campaign signs and Election Material
DEPARTMENT & PERSON MAKING REQUEST	Darrel L. Lux, County Judge Staci Decker, Elections Administrator
PHONE # OR EXTENSION #	830-249-9343 Ext. 213
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Discussion concerning County Order and State law regulating the posting of campaign signs and other matters regarding the upcoming primary election.
REASON FOR AGENDA ITEM	With the primary election approaching and several contested elections in the County, candidates and supporters need to be advised of County Order and State law concerning the posting of campaign signs and distribution of election materials.
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	All candidates and supporters
ADDITIONAL INFORMATION	None

**STATE OF TEXAS
KENDALL COUNTY**

KENDALL COUNTY ORDER NO. 01-27-2014

**ORDER REGULATING ELECTIONEERING ON KENDALL COUNTY
OWNED PROPERTY AND BUILDINGS**

WHEREAS, the Commissioners Court has control over all property and buildings owned by Kendall County; and

WHEREAS, Section 61.003, Texas Election Code provides that an entity that owns or controls a public building being used as a polling location during an election may not, at any time during the voting period, including the early voting period and election day, prohibit electioneering on the building premises outside of the area described in subsection 61.003(a), Texas Election Code; and

WHEREAS, Section 61.003, Texas Election Code provides that an entity that owns or controls a public building being used as a polling place during the voting period may adopt reasonable regulations concerning the time, place, and manner of electioneering;

NOW THEREFORE, the following Order is adopted regulating the time, place, and manner of electioneering on property and buildings owned by Kendall County, including buildings and property that is not being used as a polling location during a voting period and buildings being used as a polling location during a voting period. This Order is in addition to statutory requirements that restrict political activity within 100 feet of a polling location during a voting period. [See Texas Election Code, Section 61.003(a)].

Section 1. Definitions

A. When used in this Order the following terms shall be defined as follows:

1. "Early voting period" means the period prescribed by Section 85.001, Texas Election Code.
2. "Electioneering" includes the posting, use, or distribution of political signs or literature.
3. "Voting period" means the period beginning when the polls open for voting and ending when the polls close or the last voter has voted, whichever is later.
4. "Polling location" means those buildings designated as locations where voters can cast ballots during a voting period.

B. Terms not defined herein shall have the meaning as defined by the Texas Election Code.

Section 2. Prohibitions and Regulations:

- A. In County owned buildings and on County property and premises not used as a polling location, electioneering is prohibited except as set out herein.

1. Motor vehicles with bumper stickers supporting or opposing a candidate or issue will be permitted to park in County owned parking areas provided the owner/operator of the vehicle is present on the premises: (a) as an officer, agent or employee of Kendall County and is conducting County business on the premises other than electioneering; or (b) is a citizen on the premises for purposes related to County matters other than electioneering.
 2. Motor vehicles with not more than two signs – one sign located on each side of the vehicle, and each sign not being larger than three square feet (24 inches by 18 inches being the standard size) - that support or oppose a candidate or issue will be permitted to park in County owned parking areas provided the owner/operator of the vehicle is present on the premises: (a) as an officer, agent or employee of Kendall County and is conducting County business on the premises other than electioneering; or (b) is a citizen on the premises for purposes related to County matters other than electioneering; and provided further that such signs are in compliance with state law.
- B. On the premises of a polling location beginning 24 hours prior to early voting and/or a voting period and continuing during the voting period or as set out herein:
1. As provided in the Texas Election Code, all electioneering is prohibited within 100 feet of a polling location. Such distance shall be measured from the entrance to a polling location where voters are allowed to enter for the purpose of voting. If there is more than one such entrance, the distance shall be measured from each such entrance.
 2. At the Elections Office located at 221 Fawn Valley Drive in the City of Boerne, signs limited in size to three square feet supporting or opposing a political candidate or issue may be posted in the designated area beginning 24 hours before the beginning of early voting. Such signs shall be removed within seven days following the election to which the sign relates and shall otherwise comply with state law and applicable city ordinances. (Note: Signs may be placed in the area adjacent to the sidewalk along Commercial Drive and within an area extending for a distance of five feet from the sidewalk. Signs may not be placed in the right-of-way of city streets or state highways. The wood fence on the northwest side of the property adjacent to Commercial Drive is in the right-of-way and signs are not allowed on the fence. Signs may be placed outside the right-of-way of Fawn Valley and Esser Road (State Highway 474) and within an area extending five feet from such right-of-way. Signs may be placed adjacent to the parking area and within an area extending five feet from the parking area into the grassy area. Signs may not be posted in the parking area. Signs placed in unauthorized areas will be removed.)
 3. At all polling locations, (including polling locations for early voting and polling locations for election day), electioneering may be conducted subject to the following regulations:
 - a. Signs limited in size to three square feet may be posted in designated areas beginning 24 hours before the beginning of the voting period. Such signs shall be removed within seven days following the end of the voting period. (Note: Generally, the area allowed for posting signs will be adjacent to any

sidewalk, parking area or road right-of-way and extending for an area five feet from the sidewalk, parking area or road right-of-way, provided such area is outside of the 100 feet prohibited area. Signs may not be posted in the right-of-way of streets or roads. Signs must be located outside of any parking area. Signs placed in unauthorized areas will be removed.)

- b. Motor vehicles with bumper stickers supporting or opposing a candidate or issue will be permitted to park in the parking area, provided the owner/operator of the vehicle is present on the premises: (a) as an officer, agent or employee of Kendall County and is conducting County business on the premises other than electioneering; or (b) is a citizen on the premises for purposes related to County matters other than electioneering.
- c. Electioneering will be permitted within designated areas provided state law and any applicable city ordinances are followed and provided further that such electioneering shall not result in an obstruction of a sidewalk, driveway, parking area, passageway, or entrance used by voters or the public generally. (Note: Generally, electioneering will be allowed in the areas where the posting of signs and location of shelters is permitted. Electioneering is not permitted in parking areas.)
- d. No vehicles, trailers, buildings, or structures of any type will be allowed on the premises except as set out herein. Shelters, awnings, umbrellas, and similar coverings of a flexible material and portable nature with a surface area of not more than 10 feet by 10 feet (100 square feet) for the protection of persons from the sun and weather may be erected in designated areas beginning one hour prior to a voting period and may remain on the premises for one hour following the end of the voting period daily. Shelters may remain on the premises overnight throughout the voting period provided the person responsible for such shelter signs a release of liability and indemnity agreement releasing the County from any liability. (Forms available in the Elections Office.) No grills, barbeque pits or other cooking devices shall be allowed on the premises. Reasonable size coolers, water, non-alcoholic beverages, and food will be allowed on the premises daily for the use of candidates, their volunteers, and workers only. No food, water or beverages will be distributed to voters or the public generally. Suitable chairs, stools, benches, and tables for the use of candidates, their volunteers, and workers are permitted in designated areas beginning one hour prior to a voting period daily and may remain on the premises for one hour following the end of the voting period daily. (Such items may remain on the premises overnight provided the person responsible for such items signs a release of liability and indemnity form.) Erection and location of shelters and other permitted items shall be done so that there is no damage to County property or surrounding property. (Note: At the Elections Office on Fawn Valley, shelters, tables and chairs may be located outside of the area designated for the posting of signs – the five feet wide area adjacent to the sidewalk, parking area and street/road right-of-way. Such shelters, tables and chairs should be placed so that they do not obstruct the passage of voters and the public generally. No shelters, tables or chairs will be allowed on the parking area.) (For location of allowable areas for the placement of signs and shelters and other items, see Exhibit "A" attached hereto and incorporated herein for all purposes.)

- e. Littering is prohibited. Each candidate is responsible for ensuring that all garbage, trash and debris is contained in a sanitary manner and removed from the premises daily.
- f. Due to the need for voters, election officials and others lawfully on the premises to conduct County business other than electioneering to have sufficient parking areas for their motor vehicles, candidates, their volunteers, and workers shall not park their motor vehicles on County parking areas but should park their motor vehicles in legal areas off of County premises. If possible, alternative parking areas will be designated prior to a voting period.

SECTION 3. PENALTIES: Violation of this Order is subject to penalties applicable to all orders adopted by the Commissioners Court. In addition, violators may be required to depart polling location premises and remove all electioneering materials from the premises.

SECTION 4. REPEAL OF CONFLICTING ORDERS: All prior orders adopted by the Commissioners Court which are in conflict with this Order are hereby repealed.

SECTION 5. SEVERABILITY: Should any provision of this Order be held invalid, void, or unenforceable by a court or authority of competent jurisdiction, such invalid, void, or unenforceable provision shall be severed from this Order and the remaining and unaffected provisions of this Order shall remain in full force and effect.

APPROVED AND EFFECTIVE THIS 27th DAY OF Jan. 2014.



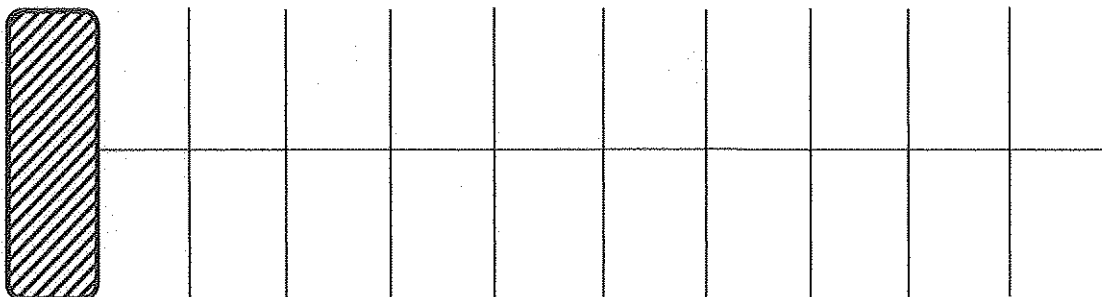
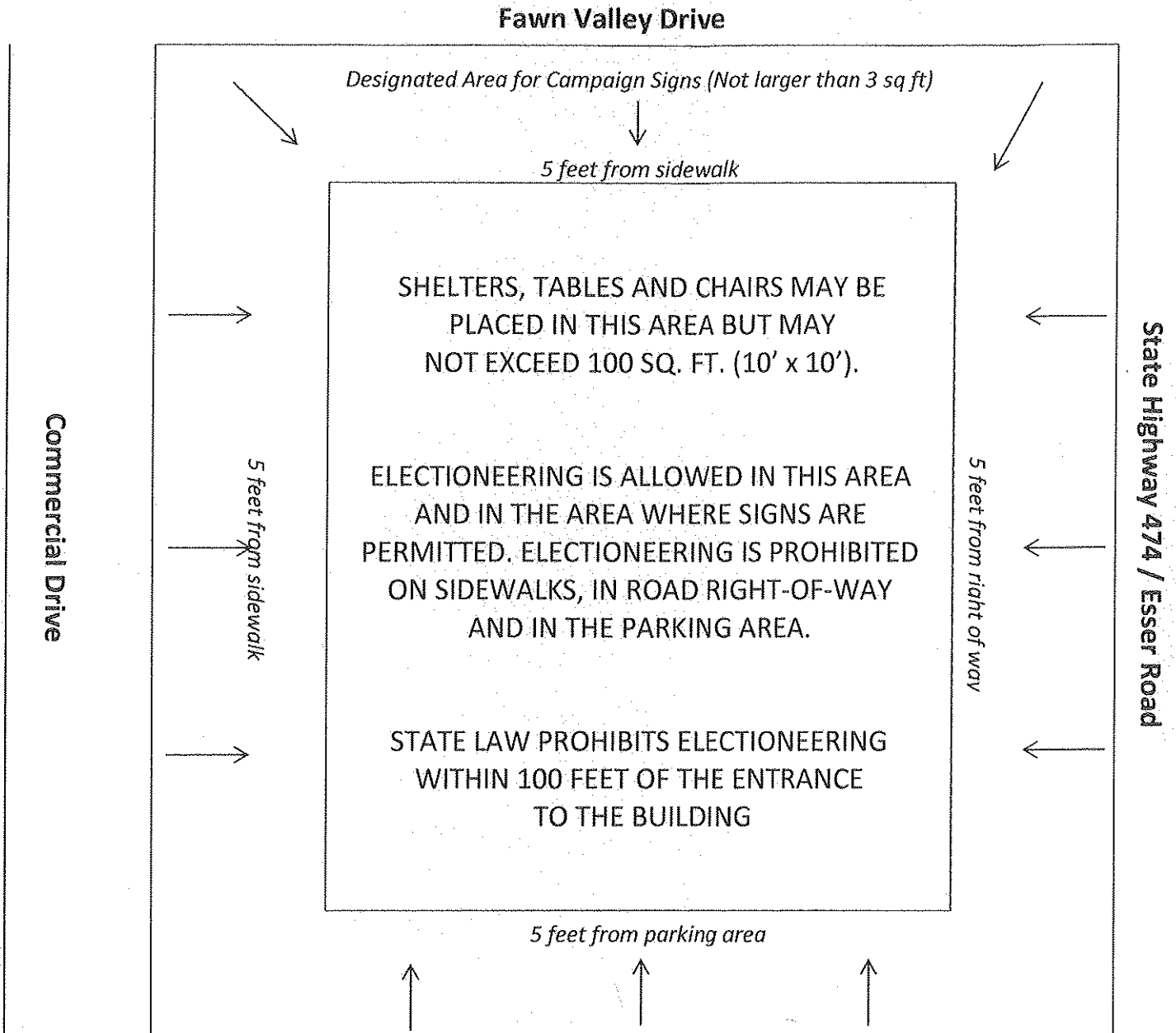
DARREL L. LUX, COUNTY JUDGE

ATTEST:



DARLENE HERRIN, COUNTY CLERK

Exhibit "A" - DESIGNATED AREA FOR ELECTIONEERING





KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 12/28/2015 OPEN SESSION	
SUBJECT	Precinct 4 Polling Location
DEPARTMENT & PERSON MAKING REQUEST	Darrel L. Lux, County Judge
PHONE # OR EXTENSION #	830-249-9343, ext 213
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Consideration and action concerning possible polling locations in Comfort for Precinct 4 for the March primary election.
REASON FOR AGENDA ITEM	Need for polling location.
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Precinct 4
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 12/28/2015
OPEN SESSION

SUBJECT	Handguns
DEPARTMENT & PERSON MAKING REQUEST	Darrel L. Lux, County Judge
PHONE # OR EXTENSION #	830-249-9343, ext 213
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Discussion concerning laws relevant to the licensed open carrying and concealed carrying of handguns. Action as necessary.
REASON FOR AGENDA ITEM	Discussion
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	The public
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 12/28/2015
OPEN SESSION

SUBJECT	Burn Ban
DEPARTMENT & PERSON MAKING REQUEST	Darrel L. Lux, County Judge Jeffery Fincke, Fire Marshal
PHONE # OR EXTENSION #	830-249-9343, ext. 213
TIME NEEDED FOR PRESENTATION	3 minutes
WORDING OF AGENDA ITEM	Consideration and action on the burn ban (Authority Section 352.081, Texas Local Government Code).
REASON FOR AGENDA ITEM	To determine whether or not there is a need for a ban on burning
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 12/28/2015 OPEN SESSION	
SUBJECT	Resolution concerning truancy.
DEPARTMENT & PERSON MAKING REQUEST	Don Allee, County Attorney
PHONE # OR EXTENSION #	830-249-9343 Ext. 295
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Consideration and action concerning approval of Resolution No. 12-28-2015 adopting a truancy policy for Kendall County and designating Precinct 3 JP Court as the Truancy Court for Kendall County.
REASON FOR AGENDA ITEM	State Legislature amended the law concerning truancy. The applicable law requires that the County adopt a truancy policy and designate one or more courts to hear truancy cases.
IS THERE DOCUMENTATION	Yes - Proposed Resolution
WHO WILL THIS AFFECT?	All truancy cases originating in the Boerne ISD and the Comfort ISD.
ADDITIONAL INFORMATION	None

**STATE OF TEXAS
KENDALL COUNTY**

**KENDALL COUNTY RESOLUTION NO. 12-28-2015-A
RESOLUTION ADOPTING TRUANCY POLICY**

WHEREAS, the 84th Texas Legislature amended the law concerning truant conduct of students attending public schools in Texas; and

WHEREAS, pursuant to Section 65.003(B), Texas Family Code, truant conduct must be addressed in a civil proceeding in a court designated as a truancy court to exercise jurisdiction over cases involving allegations of truant conduct; and

WHEREAS, to comply with the amended law and to provide for the processing of cases concerning truant conduct, it is in the best interests of all concerned that the Commissioners Court adopt a truancy policy including the designation of a court as the truancy court for Kendall County; and

WHEREAS, it is the recommendation of the County Attorney of Kendall County, as agreed to by the Justices of the Peace of Kendall County, that the Justice of the Peace Court for Precinct 3 be designated as the truancy court for the county;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners Court that the following truancy policy is adopted for Kendall County:

1. The Justice of the Peace Court for Precinct 3 is designated as the truancy court for Kendall County; and
2. Truancy cases originating in the Boerne Independent School District and the Comfort Independent School District shall be directed to the Justice of the Peace Court, Precinct 3, for processing in accordance with applicable law.

ADOPTED this 28th day of December 2015.

Darrel L. Lux, County Judge

Mike Fincke, Commissioner Precinct 1

Richard Elkins, Commissioner Precinct 2

Tommy Pfeiffer, Commissioner Precinct 3

ATTEST: _____
Darlene Herrin, County Clerk



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 12/28/2015 OPEN SESSION	
SUBJECT	Kendall County Courthouse Annex
DEPARTMENT & PERSON MAKING REQUEST	Darrel L. Lux, County Judge
PHONE # OR EXTENSION #	830-249-9343, ext 213
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Consideration and action on improvements to the Courthouse Annex on Fawn Valley.
REASON FOR AGENDA ITEM	Landscaping and ADA improvements
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	The public
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 12/28/2015 OPEN SESSION	
SUBJECT	Kendall County Law Enforcement Center Project
DEPARTMENT & PERSON MAKING REQUEST	Darrel L. Lux, County Judge
PHONE # OR EXTENSION #	830-249-9343, ext 213
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Consideration and action concerning project delivery methods for construction of the Law Enforcement Center.
REASON FOR AGENDA ITEM	To determine project details.
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Architect and County personnel.
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 12/28/2015 OPEN SESSION	
SUBJECT	EMS Building Project
DEPARTMENT & PERSON MAKING REQUEST	County Judge, Darrel L. Lux LMD Architects, Lorraine Dailey
PHONE # OR EXTENSION #	830-249-9343, ext 213
TIME NEEDED FOR PRESENTATION	15 minutes
WORDING OF AGENDA ITEM	Consideration and action on the approval of the Kendall County EMS Building Guaranteed Maximum Price presented by construction manager and authorize Architect to complete the documents and authorize Architect and Construction Manager to issue completed documents for bidding.
REASON FOR AGENDA ITEM	EMS Building Project
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	EMS facility
ADDITIONAL INFORMATION	None



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 12/28/2015
OPEN SESSION

SUBJECT	Information technology and processing system
DEPARTMENT & PERSON MAKING REQUEST	Darrel L. Lux, County Judge John Buckelew, IT Specialist
PHONE # OR EXTENSION #	830-249-9343 Ext 213
TIME NEEDED FOR PRESENTATION	15 minutes
WORDING OF AGENDA ITEM	Discussion concerning status of information technology and processing system for County Jail, Sheriff's Department, J.P. Courts, and County Attorney's office. Action as necessary.
REASON FOR AGENDA ITEM	County has been evaluating systems being used by other counties and evaluating what action the County should take.
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Offices indicated
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 12/28/2015 OPEN SESSION	
SUBJECT	Hazard Mitigation Plan Agreement
DEPARTMENT & PERSON MAKING REQUEST	Jeffery Fincke, Emergency Management Coordinator
PHONE # OR EXTENSION #	830 249-3721 830-249-9343 ext. 451
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Discussion and action on Hazard Mitigation Plan Agreement
REASON FOR AGENDA ITEM	H2O Partners were approved for this plan at the December 12, 2015 Commissioners Court
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	County and City of Boerne
ADDITIONAL INFORMATION	May have to post one public notice.



PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement ("AGREEMENT"), dated December 15, 2015, is entered into by and between **H2O Partners, Inc.**, 260 Addie Roy Road, Suite 150, Austin, TX 78746, a corporation formed under the laws of the State of Texas (hereinafter referred to as "CONSULTANT") and the **County of Kendall, State of Texas**, hereinafter referred to as ("CLIENT").

WITNESSETH

WHEREAS, CLIENT intends to develop a Federal Emergency Management Agency (FEMA)-approved Local Hazard Mitigation Action Plan (HMAP) for Kendall County, and the City of Boerne.

WHEREAS, CLIENT intends for CONSULTANT to develop the HMAP; and

WHEREAS, CONSULTANT agrees to provide all technical and professional expertise, knowledge, management, and other resources required for developing the HMAP.

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants contained herein, it is hereby agreed as follows:

1. Responsibilities; Services and Duties

- A. CONSULTANT shall be responsible for the professional quality, technical accuracy, timely completion, and coordination of all designs, drawings, documents, estimates, specifications, reports, studies and other material (all items collectively hereinafter called "PROJECT DOCUMENTS") and plan consulting services (hereinafter "SERVICES") furnished by the CONSULTANT in strict accordance with the terms, covenants, and conditions of this AGREEMENT and all applicable Federal, State, and local laws, rules, and regulations.
- B. CLIENT approval of PROJECT DOCUMENTS, services, and incidental consulting services shall not in any way relieve the CONSULTANT of responsibility for the technical accuracy of the consulting services performed.
- C. CONSULTANT and CLIENT shall negotiate mutually agreeable terms and compensation for completing additional services beyond those stated in the AGREEMENT, should the need arise.
- D. CLIENT's Contract Manager will be responsible for exercising general oversight of CONSULTANT's activities in completing SERVICES stated in the

PROFESSIONAL SERVICES AGREEMENT

AGREEMENT. The CLIENT's Contract Manager shall give the CONSULTANT timely feedback on the acceptability of progress.

- E. CONSULTANT's Contract Manager for this engagement shall be Erin Capps; Phone: 512-769-5483; Email: ecapps@h2opartnersusa.com.

CLIENTS's Contract Manager for the engagement shall be Jeffery Fincke, EMC, Kendall County, 201 E. San Antonio St., Boerne, TX 78006, Phone: (830) 249-3721 Email: jfincke@co.kendall.tx.us.

2. Scope of Services-Consultant

- A. CONSULTANT will conduct a total of three workshops and three public meetings. A Kick-off Workshop, Risk Assessment Workshop, and Mitigation Action Workshop, will be scheduled with the CLIENT.
- B. CONSULTANT will facilitate the development of a hazard mitigation planning committee and develop a detailed tracking contract sheet for the management of documents requested.
- C. CONSULTANT will develop all meeting and workshop notices and materials.
- D. CONSULTANT will develop and distribute capability assessments to the CLIENT in order to review and incorporate, if appropriate, any existing plans, studies, reports and technical information into the HMAP.
- E. CONSULTANT shall develop a format for the HMAP.
- F. CONSULTANT shall develop a public survey in addition to public and stakeholder presentations in order to provide for a detailed process of public involvement.
- G. CONSULTANT will conduct a new analysis and risk and vulnerability assessment for the HMAP.
- H. CONSULTANT will develop materials and conduct a Risk Assessment Workshop based on preliminary results of the risk assessment.
- I. CONSULTANT will conduct a Mitigation Action Workshop to identify and prioritize new hazard mitigation strategies for the creation of hazard mitigation actions to be included in the HMAP.
- J. CONSULTANT will collect and compile all records of the meetings held for the purposes of plan certification.

PROFESSIONAL SERVICES AGREEMENT

- K. CONSULTANT will complete data collection worksheets as required, identifying potential measures, and identifying local capabilities and calculate loss estimates for various hazards.
- L. CONSULTANT shall write and develop each section of the HMAP and submit a preliminary draft version to CLIENT.
- M. CONSULTANT will revise the HMAP as necessary and submit a draft to Texas Division of Emergency Management ("TDEM"), following the receipt of comments and revisions from CLIENT.
- N. CONSULTANT shall complete the review tool for the HMAP and complete revisions as required by TDEM.
- O. Once the HMAP is approved by TDEM and submitted to FEMA, CONSULTANT shall revise the HMAP and review tool if required by FEMA.
- P. After FEMA approves the HMAP, CONSULTANT shall provide CLIENT and each participating jurisdiction with a hard copy and digital download of the HMAP.

3. Scope of Services-Client

- A. CLIENT will render services inclusive of the following:
 - 1) Providing contact information for department heads and other potential Planning Team Members and sending out notices that have been provided to CLIENT by CONSULTANT regarding upcoming meetings.
 - 2) Establishing dates of all meetings and workshops and the location for the public meetings to follow.
 - 3) In conjunction with CONSULTANT, compiling a list of stakeholders interested in the HMAP and providing notice of meetings to said stakeholders.
 - 4) Advertising all public and stakeholder webinars for the HMAP on CLIENT's website or in the legal notice section of local newspapers.
 - 5) Furnishing or making available a projector and screen for PowerPoint presentations at each meeting, or notifying CONSULTANT if a projector and/or screen will not be available.
 - 6) Assisting the CONSULTANT by placing at their disposal all available pertinent data for the HMAP, including the following:
 - i. GIS data (if available);
 - ii. Information on past mitigation or grant projects, including date, amount and completion notes; and
 - iii. Current National Flood Insurance Program (NFIP) status.
 - 7) Examining documents submitted by the CONSULTANT and rendering a decision pertaining thereto promptly, to avoid unreasonable delay in the progress of the CONSULTANT's SERVICES.

PROFESSIONAL SERVICES AGREEMENT

- B. CLIENT shall be responsible for the formal adoption of the HMAP once approved by FEMA, by way of a resolution. If requested, a sample resolution will be provided by CONSULTANT.
- C. The services, information, and reports required by this Section, inclusive, shall be furnished at the CLIENT'S expense, and the CLIENT will use its best efforts to apprise the CONSULTANT of any inaccuracies or inconsistencies in the information provided.

4. Time of Performance

- A. CONSULTANT agrees to begin work on the day of execution of this AGREEMENT and continue work until final FEMA approval of the HMAP.
- B. This AGREEMENT may be extended upon the execution of an additional written Letter of Agreement signed by CONSULTANT and CLIENT.
- C. CONSULTANT may modify the time of performance upon written approval from CLIENT.
- D. Termination of the AGREEMENT by CLIENT releases CONSULTANT from all obligations subsequent to the point of termination, and the CONSULTANT shall immediately deliver to CLIENT all material and products completed or in progress.

5. Compensation

- A. For and in consideration of SERVICES, CLIENT shall pay, and the CONSULTANT shall receive, compensation as hereinafter set forth. All remittance by the CLIENT for such compensation shall either be mailed or delivered to the CONSULTANT's office as identified in Section 15, "Notices."
- B. CONSULTANT shall be paid a fixed fee, not-to-exceed amount of \$48,000.00 in consideration for the services to be performed under this AGREEMENT.

6. Payment

- A. CONSULTANT shall invoice CLIENT monthly via email to the contact identified in Section 15, "Notices". Each invoice shall include a description of work completed.
- B. CONSULTANT will invoice CLIENT up to 90 percent (%) of the contract amount. A final invoice will be submitted upon approval of the HMAP by FEMA for 10 percent (%) of the entire contract amount.

PROFESSIONAL SERVICES AGREEMENT

- C. CLIENT shall pay CONSULTANT for services rendered no later than 30 days from receipt of invoice. If CLIENT objects to any itemized entries on an invoice, CLIENT will promptly notify CONSULTANT of the objection(s) and payment for those specific entries may be delayed until the objection(s) are resolved.

7. Independent Contractor

The services performed hereunder by the CONSULTANT shall be subject to CLIENT'S inspection and approval, but the detailed manner and method of doing said services shall be under the control of the CONSULTANT. In the performance of services hereunder, CONSULTANT shall be deemed an independent contractor, and any of its employees performing services required hereunder shall be deemed solely employees of CONSULTANT or its subcontractor, and not employees of the CLIENT.

8. Laws and Ordinances

- A. CONSULTANT shall at all times observe and comply with all federal, state, and local laws, ordinances, rules, regulations, and orders of any public authority, which in any manner affect this AGREEMENT or the HMAP.
- B. CONSULTANT agrees, moreover, not to discriminate against any employee or applicant for employment because of race, religion, color, sex, age, disability, national origin, genetic information, or any other legally protected category.
- C. CONSULTANT agrees to comply with the Immigration Reform and Control Act of 1986 and the Americans with Disabilities Act of 1990. The CONSULTANT agrees that the indemnification provisions of Section 9 "Indemnification and Insurance" encompass any failure by the CONSULTANT to comply with this article.

9. Indemnification and Insurance

- A. CONSULTANT agrees to indemnify and hold harmless CLIENT from and against any losses, claims, liabilities, or damages occurring as a result of or arising out of this AGREEMENT on account of CONSULTANT's negligence or willful misconduct (or the negligence or willful misconduct of any of their respective affiliates), to the extent not caused by the fault of CLIENT. CONSULTANT further agrees to indemnify and hold harmless CLIENT from and against any losses, claims, liabilities, or damages alleged by CONSULTANT'S employees, contractors, subcontractors and representatives relating to the work performed under this AGREEMENT.
- B. CONSULTANT warrants that it maintains 1) general liability insurance and 2) workers' compensation insurance on all of its employees.

10. Assignment

PROFESSIONAL SERVICES AGREEMENT

Neither this AGREEMENT, nor any right, privilege or cause of action arising hereunder, may be assigned by CONSULTANT in whole or in part for any purpose and whether in settlement of litigation or not, and any purported assignment shall be null, void and unenforceable without the written consent of the CLIENT. The CLIENT and the CONSULTANT each binds itself and its successors and assigns to the other party with respect to all covenants of this AGREEMENT.

11. Termination

- A. CLIENT may terminate this AGREEMENT, or any portion of it, by serving a notice of termination on the CONSULTANT, which shall be effective on the date of the receipt of the notice of termination. The notice shall state whether the termination is for convenience of CLIENT or for default of the CONSULTANT.
- B. If the termination is for default, the notice shall state the manner in which the CONSULTANT has failed to perform the requirements of the AGREEMENT and identify a reasonable time period for the CONSULTANT to cure such default, or provide evidence sufficient to prove to the CLIENT's reasonable satisfaction that such default does not, in fact, exist.
- C. If the termination is for the convenience of CLIENT, the CONSULTANT shall be paid its costs up to the time of notice to stop work is received.

12. Acceptance of Incomplete or Non-Conforming Deliverables

If, instead of requiring immediate correction or removal and replacement of defective or non-conforming deliverables, the CLIENT prefers to accept it, the CLIENT may do so. If any such acceptance occurs prior to final payment, the CLIENT and CONSULTANT may agree upon the amount to be deducted to compensate the CLIENT for the diminished value of the defective or non-conforming deliverables. If the acceptance occurs after final payment, such amount will be refunded to the CLIENT by the CONSULTANT.

13. Dispute Resolution

- A. If a dispute arises out of or relates to the Contract, or the breach thereof, the parties agree to negotiate prior to prosecuting a suit for damages. However, this section does not prohibit the filing of a lawsuit to toll the running of a statute of limitations or to seek injunctive relief. Either party may make a written request for a meeting between representatives of each party within fourteen (14) calendar days after receipt of the request or such later period as agreed by the parties. Each party shall include, at a minimum, one (1) senior level individual with decision-making authority regarding the dispute. The purpose of this and any subsequent meeting is to attempt in good faith to negotiate a resolution of the dispute. If, within thirty (30) calendar days after such meeting, the parties have not succeeded in negotiating

PROFESSIONAL SERVICES AGREEMENT

a resolution of the dispute, they will proceed directly to mediation as described below. Negotiation may be waived by a written agreement signed by both parties, in which event the parties may proceed directly to mediation as described below.

- B. If the efforts to resolve the dispute through negotiation fail, or the parties waive the negotiation process, the parties may select, within thirty (30) calendar days, a mediator trained in mediation skills to assist with resolution of the dispute. Should they choose this option, the CLIENT and the CONSULTANT agree to act in good faith in the selection of the mediator and to give consideration to qualified individuals nominated to act as mediator. Nothing in the Contract prevents the parties from relying on the skills of a person who is trained in the subject matter of the dispute or a contract interpretation expert. If the parties fail to agree on a mediator within thirty (30) calendar days of initiation of the mediation process, the mediator shall be selected by the Travis County Dispute Resolution Center (DRC). The parties agree to participate in mediation in good faith for up to thirty (30) calendar days from the date of the first mediation session. The CLIENT and the CONSULTANT will share the costs of mediation equally.

14. Modifications

This AGREEMENT may be modified or amended if approved, in writing by both parties. No pre-printed or similar terms on any the CONSULTANT invoice, order or other document shall have any force or effect to change the terms, covenants, and conditions of the Contract.

15. Notices

- A. All notices and communications under this AGREEMENT to be delivered to the CLIENT shall be sent to the address of the CLIENT as follows, unless and until the CONSULTANT is otherwise notified:

Jeffery Fincke
EMS Administrator
Kendall County
201 E. San Antonio Ave.
Boerne, TX 78006
(830) 249-3721
jfincke@co.kendall.tx.us

- B. All notices and communications under this AGREEMENT to be delivered to the CONSULTANT shall be sent to the address of the CONSULTANT as follows, unless and until the CLIENT is otherwise notified:

H2O Partners, Inc.

PROFESSIONAL SERVICES AGREEMENT

260 Addie Roy Road, Suite 150
Austin, TX 78746
Attn: Erin Capps
ecapps@h2opartnersusa.com

16. Legal Construction

- A. The validity of this AGREEMENT and of any of its terms or provisions, as well as the rights and duties hereunder, shall be governed by the laws of the State of Texas.
- B. In case any one or more of the provisions contained in this AGREEMENT shall be for any reason held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof and this AGREEMENT shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein. The parties further agree to reform the Contract to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision.
- C. This AGREEMENT contains the entire understanding between the parties and supersedes all prior agreements, oral representations and understandings. This Agreement may not be changed except by a written agreement signed by both parties. The persons signing this AGREEMENT warrant and represent that they have read and understood this AGREEMENT and are authorized to sign it on behalf of each party.

17. Exclusions

- A. Compensation for Services assumes Planning Team Members for the HMAP will be limited to participating members of the County of Kendall, and the City of Boerne.
- B. If additional communities or entities join the HMAP effort, as participating Planning Team Members, this AGREEMENT will be modified to reflect updated participating members and compensation.

PROFESSIONAL SERVICES AGREEMENT

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be duly executed on the day and year first above written.

H2O Partners, Inc.

BY: _____

NAME: Erin Capps

TITLE: Vice President, Operations

DATE: _____

Kendall County

BY: _____

NAME: _____

TITLE: _____

DATE: _____



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 12/28/2014
OPEN SESSION

SUBJECT	Resolution - Mill Dam Road Bridge Replacement
DEPARTMENT & PERSON MAKING REQUEST	Development Management - Richard Tobolka
PHONE # OR EXTENSION #	830-249-9343 Ext. 250
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on a resolution for an equivalent match project with the Texas Department of Transportation for the replacement of an off system bridge located at Mill Dam Road at the Guadalupe River.
REASON FOR AGENDA ITEM	Resolution
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Pct #4
ADDITIONAL INFORMATION	None



COUNTY OF KENDALL

DARREL L. LUX

COUNTY JUDGE

Mike Fincke
Commissioner, Precinct 1

Richard W. Elkins
Commissioner, Precinct 2

Tommy Pfeiffer
Commissioner, Precinct 3

Royce Steubing
Commissioner, Precinct 4

December 28, 2015

Jonathan Bean, P.E.
Texas Department of Transportation
P.O. Box 29928
San Antonio, TX 78229-0928

County: **Kendall**
Project: **0915-11-031**
Road/Street: **Mill Dam Road @Guadalupe River**
NBI# **15-131-0-AA-01-34-0003**

SUBJECT: Request for Waiver of Local Match Fund Participation Requirement on Federal
Off-System Bridge Program Project

Dear Mr. Bean:

Under the provisions of Texas Administrative Code, Title 43, Section 15.55(d), this Local Government requests waiver of the local match fund participation requirement on the above referenced federal off-system bridge program project referred to as the "participation-waived" project. In return for waiver of this participation, it is proposed that our governing body perform, or cause to be performed, an equivalent dollar amount of structural improvement work on other deficient bridge(s) or deficient mainlane cross-drainage structure(s), referred to as "equivalent-match project(s)", within the jurisdiction of our governing body.

A copy of the appropriate required resolution adopted by our governing body is attached.

Darrel L. Lux
Kendall County Judge

Attachment: Resolution

For TxDOT Use Only

_____ Waiver Approved
_____ Waiver Disapproved _____



COUNTY OF KENDALL

DARREL L. LUX

COUNTY JUDGE

Mike Fincke
Commissioner, Precinct 1

Richard W. Elkins
Commissioner, Precinct 2

Tommy Pfeiffer
Commissioner, Precinct 3

Royce Steubing
Commissioner, Precinct 4

RESOLUTION 12-28-2015 B

The State of Texas
County of Kendall

WHEREAS, the federal off-system bridge program is administered by the Texas Department of Transportation (the State) to replace or rehabilitate structurally deficient and functionally obsolete (collectively referred to as deficient) bridges located on public roads and streets off the designated state highway system; and

WHEREAS, **County of Kendall**, hereinafter referred to as the Local Government owns a bridge located on Mill Dam Road, National Bridge Inventory (NBI) Structure Number **15-131-0-AA-01-34-0003**, Local Designation Number AA-01-34-0003; and

WHEREAS, a project to remedy the bridge is included in the currently approved program of projects as authorized by Texas Transportation Commission **Minute Order Number 114027** dated **August 28, 2014**, Control-Section-Job (CSJ) Number **0915-11-031**; and

WHEREAS, the usual fund participation ratio for projects on such program is 80 percent federal, 10 percent state and 10 percent Local Government; and

WHEREAS, Texas Administrative Code, Title 43, Section 15.55(d) (43 TAC Section 15.55(d)) provides that under specified conditions the 10 percent Local Government match fund participation requirement may be waived with agreement by the Local Government to perform, or cause to be performed, an equivalent dollar amount of structural improvement work on other deficient bridges or deficient mainlane cross-drainage structures within its jurisdiction, such a project of structural improvement work being referred to as an "equivalent-match project"; and

WHEREAS, the estimated local match fund participation requirement on the approved federal off-system bridge project is **\$205,200.00**, hereinafter referred to as the "participation-waived" project, such participation requirement the Local Government proposes be waived and in return perform or cause to be performed equivalent-match project structural improvement work.

THEREFORE, BE IT RESOLVED that the Local Government perform, or cause to be performed, the following equivalent-match project(s) (see Exhibit A) in return for waiver of the local match fund participation requirement on the approved federal off-system bridge program (participation-waived) project not yet awarded:

LOCATION (and NBI structure identification number, if applicable)	ON SCHOOL BUS ROUTE?	DESCRIPTION OF STRUCTURAL IMPROVEMENT WORK	ESTIMATED COST
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Mill Dam Road @ Guadalupe River	Yes	Construct new bridge	\$2,052,000
<u>NBI# 15-131-0-AA-01-34-0003</u>			

BE IT FURTHER RESOLVED that in receiving this waiver the Local Government acknowledges its obligation to conform with all conditions of 43 TAC Section 15.55(d); such conditions that include but are not restricted to the following:

1. The Local Government must be currently in compliance with load posting and closure regulations as defined in National Bridge Inspection Standards under US Code of Federal Regulations, Title 23, Section 650.303.
2. The equivalent-match project work increases the load capacity of the existing bridge or other mainlane cross-drainage structure, or upgrades the structure to its original load capacity with a minimum upgrade to safely carry school bus loading if located on a school bus route.
3. In performing, or causing to be performed, the equivalent-match project(s), the Local Government assumes all responsibilities for engineering and construction, and complying with all applicable state and federal environmental regulations and permitting requirements for the structures being improved.
4. The work on the proposed equivalent-match project(s) has not begun and will not begin until the local match fund participation waiver approval process has been completed.
5. The Local Government will be allowed three years after the contract award of the participation-waived project to complete the structural improvement work on the equivalent-match project(s).
6. Should this waiver request be approved, an appropriate written agreement or amendment to a previously executed agreement will be executed between the State and Local Government.

APPROVED BY KENDALL COUNTY COMMISSIONERS COURT ON THE 28th DAY OF DECEMBER 2015.

Darrel L. Lux, County Judge

Mike Fincke, Commissioner, Precinct 1

Richard W. Elkins, Commissioner, Precinct 2

Tommy Pfeiffer, Commissioner, Precinct 3

Vacant
Commissioner, Precinct 4

KENDALLL COUNTY EXHIBIT "A"

Equivalent Match Projects

Cost Estimates

ROAD	WORK DESCRIPTION	COST ESTIMATE
ALLEN RD.	RIP RAP REPAIR TO HEADWALLS AND UNDERMINING AROUND CULVERT PIPES.	\$4,500.
WARING/WELFARE RD. @ BARTELL CROSSING	INSTALLATION OF BOX CULVERTS AND ROAD RESUREFACING	\$111,760.
BEAR CREEK RD.	UNDER MINNING AND HEADWALL REPAIR	\$7,819.
CRAVEY ROAD	REPAIR ROAD SURFACE AND BRIDGE APPROACHES	\$32,740.
JACOB DRIVE	REPLACE CULVERT PIPES AND REPAIR ROAD SURFACE	\$9,450.
RIVER BEND	REPAIR BRIDGE APPROACH AND GUARD RAILING ON 2 ND BRIDGE	\$30,400.
SCENIC LOOP RD. @ GOMBERT CROSSING	REPLACE CULVERT PIPE AND RESURFACE ROAD	\$10,777.
SPRING HILL	REPAIR ROAD SURFACE @ CROSSING	\$8,800.
UPPER CIBOLO CREEK RD. @ FIRST CROSSING	REPAIR ROAD SURFACE AND GUARD RAIL	\$17,015.44

WEGENROTH	REPAIR CONCRETE HEADWALLS AND DRAINAGE CHANNEL WASHOUT	\$8,500.
MOUNTAIN CREEK TRL.	REPAIR SHOULDER AND CONCRETE AROUND RIP RAP	<u>\$31,907.</u>
<u>TOTAL</u>		\$241,761.44

POTENTIAL SCHOOL BUS ROUTE FOR EMPs	YES
U.S. POSTAL ROUTE	YES
LOCATION	ROADS NAMED
NBI STRUCTURE NUMBER	NONE
DOES NOT INCLUDE ANY CONTINGENCY OR ENGINEERING COST	

The summary of work listed above for the match of 10% of the cost for MILL DAM RD. BRIDGE @ THE GUADALUPE RIVER project exceeds the match cost by \$36,561.44..



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 12/28/2015
OPEN SESSION

SUBJECT	Summary of the November Road Report.
DEPARTMENT & PERSON MAKING REQUEST	Road and Bridge: Ricky Pfeiffer , Road Supervisor.
PHONE # OR EXTENSION #	830-249-9343 EXT 656
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Give a summary of the road activities for November
REASON FOR AGENDA ITEM	Report the progress of road work.
IS THERE DOCUMENTATION	Yes.
WHO WILL THIS AFFECT?	County wide
ADDITIONAL INFORMATION	None.



Kendall County Road & Bridge Monthly Report November 2015

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 1						
Brush						
N SCHOOL ST	941	@ 0.7 to 0.8 miles.	Right-of-Way Clearing	Remove tree.	RD-3361-15	11/25/15
WHITWORTH RD			Right-of-Way Clearing	Cut brush in ROW.	RD-3298-15	11/10/15
WHITWORTH RD	307		Right-of-Way Clearing	Cut brush in ROW.	RD-3299-15	11/10/15
Contractor Work						
JOHNS RD		County line to Wild Turkey.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-3376-15	11/25/15
RANGER CREEK RD	7793		Pothole Repair; Contractor	Repair potholes and shoulders.	RD-3372-15	11/3/15
Maintenance						
DEEP HOLLOW DR	203	@ 0.41 miles.	Road Surface	Need repair in front of driveway.	RD-3297-15	11/9/15
SCENIC LOOP RD			Road Surface	Put base in potholes along concrete wing.	RD-3358-15	11/24/15
Non Road and Bridge						
HERFF RD		Herff and Main, phase two.	Labor Various	Cut tree limb back for bridge drill	RD-3335-15	11/13/15
Total WO's For Pct 1		8				

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 2						
Brush						
ENCHANTED LN		@ .2 miles.	Right-of-Way Clearing	Brush in ROW.	RD-3178-15	11/2/15
JACOB DR		@ .1 miles.	Right-of-Way Clearing	Cut brush in ROW.	RD-3179-15	11/2/15
OAKRIDGE DR	506		Right-of-Way Clearing	Remove dead tree.	RD-3362-15	11/25/15
Contractor Work						
KREUTZBERG RD		#325, 236, 101, 46.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-3373-15	11/17/15
STONEGATE NORTH	104	#102.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-3371-15	11/3/15
STONEGATE SOUTH	108		Pothole Repair; Contractor	Repair potholes and shoulders.	RD-3370-15	11/3/15
Maintenance						
AMMANN RD	319		Clean out culvert	Clean brush from upstream side of pipes.	RD-3360-15	11/24/15
HILL VIEW	130		Clean out culvert	Clean culvert pipe at both ends and ditch.	RD-4426-15	11/24/15
HILLVIEW LP	140		Road Surface	Sweep off loose rock on the road.	RD-3386-15	11/20/15
JOE KLAR RD		@ 0.5 to 1.16 miles.	Road Surface	Repair edge of road.	RD-3318-15	11/16/15
JOE KLAR RD		@ 0.9 to 1.16 Miles.	Road Surface	Repair edge of road.	RD-4425-15	11/17/15
JOE KLAR RD		@ .5 to 1.0 miles.	Driveway Work	Repair edge of road.	RD-3326-15	11/18/15
JOE KLAR RD		@ .08 to 0.9 miles.	Clean out culvert	Clean gravel out of culvert pipes.	RD-3337-15	11/19/15
JOE KLAR RD		@ 0.6 to 1.1 miles	Clean out culvert	Clean silt out of culvert.	RD-3385-15	11/20/15
JOE KLAR RD		@ 1.1, 0.6, 0.2 miles.	Clean out culvert	Clean gravel out from in front of culverts.	RD-3389-15	11/23/15
JOE KLAR RD		@ 0.0 to 1.0 miles.	Road Surface	Shoulder level up.	RD-3366-15	11/30/15
KREUTZBERG RD	43		Road Surface	Lay in asphalt on road surface.	RD-3380-15	11/2/15
KREUTZBERG RD		@ 0.80 miles.	Road Surface	Curve level up.	RD-3279-15	11/3/15
KREUTZBERG RD	236	@ 2.5 miles.	Road Surface	Curve level up.	RD-3280-15	11/4/15
KREUTZBERG RD		@ 0.80 miles.	Road Surface	Curve level up. Scraped off high spot.	RD-3281-15	11/4/15
KREUTZBERG RD	236		Road Surface	Curve Level up.	RD-3334-15	11/9/15
KREUTZBERG RD	236		Road Surface	Level up curve.	RD-3382-15	11/9/15
KREUTZBERG RD	236		Road Surface	Tab center line of road.	RD-3384-15	11/10/15
KREUTZBERG RD		@ 2.8 miles.	Road Surface	Curve level up.	RD-3313-15	11/16/15
KREUTZBERG RD	43		Road Surface	Level up curve	RD-3314-15	11/16/15
KREUTZBERG RD	236		Road Surface	Curve level up.	RD-3315-15	11/16/15
KREUTZBERG RD	15		Road Surface	Shave asphalt off road.	RD-3321-15	11/17/15
KREUTZBERG RD	38		Road Surface	Shave asphalt off road.	RD-3322-15	11/17/15
KREUTZBERG RD		@ 1.7 miles.	Road Surface	Repair soft spot in road.	RD-3323-15	11/17/15
KREUTZBERG RD		@ .80 miles.	Road Surface	Ditch line clean up.	RD-3328-15	11/19/15
KREUTZBERG RD		@ 1.7 miles.	Road Surface	Clean ditch line.	RD-3329-15	11/19/15
LOS INDIOS RANCH RD	205		Mailbox Approach	Filled large pot hole on mailbox approach.	RD-3349-15	11/23/15
SPRING CREEK RD		@ 0.0 to 1.7 miles NE side.	Road Surface	Put fill dirt on shoulder drop offs.	RD-3301-15	11/10/15

Route	Address	Location	Activity	Details	W.O. No	Date
Maintenance						
SPRING CREEK RD		@ 2.01 to 1.0 miles.	Road Surface	Repair edge of road.	RD-3306-15	11/12/15
SPRING CREEK RD	105		Road Surface	Repair driveway at edge of road.	RD-3308-15	11/13/15
SPRING CREEK RD	120		Road Surface	Repair driveway at edge of road.	RD-3309-15	11/13/15
SPRING CREEK RD		@ 1.0 to 0.0 miles.	Road Surface	Repair edge of road.	RD-3310-15	11/13/15
SPRING CREEK RD		@ 0.0 to 2.01 miles.	Road Surface	Sweep road in various locations.	RD-3311-15	11/13/15
Non Road and Bridge						
CHARGER BLVD	202	Brush Site.	Chipping	Grinding brush. 4.5 hours.	RD-3332-15	11/4/15
CHARGER BLVD	202	Brush site.	Chipping	Grinding brush. 5.25 hours.	RD-3383-15	11/9/15
CHARGER BLVD	202	Brush Site.	Chipping	Grinding Brush. 3.5 hours	RD-3317-15	11/16/15
CHARGER BLVD	202	Brush Site.	Road Surface	Dig out soft spot fill with reclaimed material	RD-3285-15	11/16/15
CHARGER BLVD	202	Brush site.	Chipping	Grinding brush. 2.75 Hours.	RD-3356-15	11/24/15
Total WO's For Pct 2		43				

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 3						
Flood Related						
ACKER RD		@ 1.8 miles.	Road Surface	Repair asphalt wash out.	RD-3172-15	11/2/15
ACKER RD		@ 5.3 miles.	Road Surface	Patch wash out.	RD-3173-15	11/2/15
ACKER RD		@ 3.8 to 5.7 miles.	Road Surface	Clean debris off road.	RD-3174-15	11/2/15
OLD BLANCO RD	402	@ 3.8 miles.	Road Surface	Patch road surface.	RD-3171-15	11/2/15
SATTLER RD		@ 0.0 to 3.6 miles.	Road Surface	Clean debris off road.	RD-3175-15	11/2/15
WENGENROTH RD		@ 3.1 miles.	Road Surface	Level up low water crossing.	RD-3176-15	11/2/15
Maintenance						
DESERT GOLD	1173		Ditch Maintenance	Clean Ditch line.	RD-3343-15	11/20/15
DESERT GOLD	1250		Ditch Maintenance	Cleaned ditch line approx 50 feet between drive.	RD-3348-15	11/23/15
EDGE FALLS RD		@ FM 3351	Ditch Maintenance	Repair shoulder of road at ditch line.	RD-3350-15	11/23/15
Total WO's For Pct 3		9				

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 4						
Brush						
FALTIN ST	502		Right-of-Way Clearing	Cut brush in ROW.	RD-3331-15	11/19/15
NOTTINGHAM LN		@ 0.0 to 0.3 miles.	Right-of-Way Clearing	Cut low hanging limbs.	RD-3364-15	11/30/15
UPPER CIBOLO CREEK RD		@ 3.8 to 4.0 miles.	Right-of-Way Clearing	Cut brush in ROW.	RD-3177-15	11/2/15
UPPER CIBOLO CREEK RD		@ 3.6 to 3.8 miles.	Right-of-Way Clearing	Cut brush in ROW.	RD-3180-15	11/3/15
UPPER CIBOLO CREEK RD		@ 3.3 to 3.6 miles.	Right-of-Way Clearing	Cut brush in ROW.	RD-3181-15	11/4/15
UPPER CIBOLO CREEK RD		@ 2.9 to 3.3 miles.	Right-of-Way Clearing	Cut brush in ROW.	RD-3303-15	11/9/15
UPPER CIBOLO CREEK RD		@ 2.7 to 2.9 miles.	Right-of-Way Clearing	Cut brush in ROW.	RD-3300-15	11/10/15
UPPER CIBOLO CREEK RD		@ 2.4 to 2.89 miles.	Right-of-Way Clearing	Cut brush in ROW.	RD-3304-15	11/12/15
UPPER CIBOLO CREEK RD		@ 2.0 to 2.4 miles.	Right-of-Way Clearing	Cut brush in ROW.	RD-3307-15	11/13/15
UPPER CIBOLO CREEK RD		@ 1.5 to 2.0 miles.	Right-of-Way Clearing	Cut brush in ROW.	RD-3312-15	11/16/15
UPPER CIBOLO CREEK RD		@ 1.1 to 1.5 miles.	Right-of-Way Clearing	Cut brush in ROW.	RD-3319-15	11/17/15
UPPER CIBOLO CREEK RD		@ .5 to 1.0 miles.	Right-of-Way Clearing	Cut brush in ROW.	RD-3327-15	11/18/15
UPPER CIBOLO CREEK RD		@ 0.6 to 0.8 miles.	Right-of-Way Clearing	Cut brush in ROW.	RD-3330-15	11/19/15
UPPER CIBOLO CREEK RD		@ .08 to 1.0 miles.	Right-of-Way Clearing	Cut brush in ROW.	RD-3342-15	11/20/15
UPPER CIBOLO CREEK RD		@ 0.2 to 0.5 miles.	Right-of-Way Clearing	Cut brush in ROW.	RD-3352-15	11/23/15
UPPER CIBOLO CREEK RD		@ 0.5 to 0.8 miles.	Right-of-Way Clearing	Cut brush in ROW.	RD-3354-15	11/24/15
UPPER CIBOLO CREEK RD		@ 0.0 to 0.2 miles.	Right-of-Way Clearing	Cut brush in ROW.	RD-3363-15	11/25/15
Cleaning and Debris						
OLD #9 HWY		@ 1.2 miles.	Clean out culvert	Clead gravel in front of pipes and up creek.	RD-3391-15	11/24/15
OLD #9 HWY		@ 1.2 miles.	Clean out culvert	Clead gravel out of creek north side of road.	RD-3392-15	11/25/15
OLD #9 HWY		@ 1.2 miles.	Clean out culvert	Clead gravel out of creek north side of road.	RD-3393-15	11/30/15
Contractor Work						
ALAMO RD		#720, 713, 718, 710, 611, 607, 514, 407 to 402.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-3287-15	11/13/15
ALAMO RD		#401, 500, 608, 507, 605.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-3286-15	11/16/15
ALAMO RD		#708, 308, 318, 301.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-3374-15	11/17/15
WARING WELFARE RD	101		Pothole Repair; Contractor	Repair potholes and shoulders.	RD-3375-15	11/17/15
Maintenance						
AMBER DR	220		Driveway Work	Put asphalt birm in driveway.	RD-3294-15	11/6/15
CRAVEY RD		@ 1.7 miles.	Road Surface	Blade rough road.	RD-3320-15	11/17/15
EIGHTH ST	509		Data Collection	Shoot grade in ditch line.	RD-3433-15	11/10/15
LITTLE JOSHUA CREEK RD		@ 1.5 to 2.0 miles.	Road Surface	Blade road.	RD-3292-15	11/4/15
LITTLE JOSHUA CREEK RD		@ 0.0 to 0.9 miles.	Road Surface	Blade road.	RD-3295-15	11/9/15
MILL DAM RD	244		Driveway Work	Removed old pipe, dig out dirt, blade in base.	RD-3340-15	11/19/15
MILL DAM RD	245		Driveway Work	Put CC in washed out driveway.	RD-3346-15	11/20/15
MILL DAM RD	244		Driveway Work	Finished off driveway and mailbox approach.	RD-3347-15	11/20/15

Route	Address	Location	Activity	Details	W.O. No	Date
Maintenance						
NORTH CREEK RD	824		Driveway Work	Took out driveway pipe, started work for swell.	RD-3324-15	11/17/15
NORTH CREEK RD	824		Driveway Work	Put in asphalt driveway	RD-3325-15	11/18/15
OLD #9 HWY	204	204-A.	Pave Approach	Pave mailbox approach.	RD-3388-15	11/23/15
POEHNERT RD		@ 0.0 to 0.6 miles.	Road Surface	Filled in shoulder drop offs.	RD-3288-15	11/2/15
POEHNERT RD		@ 0.0 to 1.0 miles, South side.	Road Surface	Fill in shoulder drop offs.	RD-3290-15	11/3/15
POSSUM CREEK RD		@ 0.01 miles.	Road Surface	Haul equipment to job site.	RD-3365-15	11/30/15
UPPER CIBOLO CREEK RD		#325 to end of road @ 5.2 miles.	Road Surface	Clean loose gravel off the road.	RD-3341-15	11/20/15
Miscellaneous						
FM 289	648	KCYAEC	Labor Various	Broom and roll parking lot.	RD-3154-15	11/2/15
FM 289	648	KCYAEC. Required by SW3P.	Labor Various	Install silt fence and repair drainage.	RD-3302-15	11/10/15
FM 289	702	Animal Control.	Labor Various	Pick up #5 and return it to the shop.	RD-3422-15	11/25/15
OLD #9 HWY		@ 1.2 miles.	Clean out culvert	Haul unit 70 to Old #9.	RD-3390-15	11/24/15
OLD COMFORT RD	3	Tractor Supply.	Labor Various	Pick up new potty trailer.	RD-3282-15	11/5/15
OLD COMFORT RD	3		Labor Various	Pick up loader hand haul to shop for repairs.	RD-3353-15	11/24/15
VALLEY VIEW TRL	106		Data Collection	Shoot Grade.	RD-3381-15	11/6/15
Non Road and Bridge						
FM 289	716	Joshua Springs Park and Preserve.	Labor Various	Move dirt.	RD-3291-15	11/3/15
FM 289	716	Joshua Springs Park and Preserve.	Labor Various	Move dirt.	RD-3293-15	11/4/15
FM 289	716	Joshua Springs Park.	Labor Various	Move dirt and remove trees.	RD-3305-15	11/12/15
FM 289	702	Animal Control.	Labor Various	Deliver water truck to animal control for cleaning.	RD-3339-15	11/19/15
FM 289	716	Joshua Springs Park.	Labor Various	Break up clay and stock pile for haul off.	RD-3336-15	11/19/15
FM 289	716	Joshua Springs Park.	Labor Various	Move 8 rocks for Joshua Springs Park.	RD-3344-15	11/20/15
FM 289	648	KCYAEC.	Labor Various	Work on new silt pond North of entrance.	RD-3345-15	11/20/15
FM 289	702	Animal Control.	Labor Various	Pick up water truck and take it to shop.	RD-3387-15	11/20/15
FM 289	648	KCYAEC.	Labor Various	Work on drainage pond North of entrance gate.	RD-3351-15	11/23/15
FM 289	648	KCYAEC.	Labor Various	Work on silt pond.	RD-3359-15	11/24/15
FM 289	716	Joshua Springs Park.	Labor Various	Level Dirt at Joshua Springs Park.	RD-3355-15	11/24/15
SPANISH PASS RD	46	Recycle and Solid Waste.	Labor Various	Haul recycling to San Marcos.	RD-3289-15	11/3/15

Total WO's For Pct 4

58

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct COB						
Non Road and Bridge						
CHARGER BLVD	202	Brush Site.	Chipping	Grinding brush. 2.75 hours.	RD-3333-15	11/4/15
CHARGER BLVD	202	Brush site.	Chipping	Grinding brush. 1.25 hrs.	RD-3296-15	11/9/15
CHARGER BLVD	202	Brush Site.	Chipping	Grinding Brush. 1.75 hours.	RD-3316-15	11/16/15
CHARGER BLVD	202	Brush site.	Chipping	Grinding brush. 1.75 Hours.	RD-3357-15	11/24/15
Total WO's For Pct COB		4				

<u>Route</u>	<u>Address</u>	<u>Location</u>	<u>Activity</u>	<u>Details</u>	<u>W.O. No</u>	<u>Date</u>
Total Work Orders	122					



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 12/28/2015
OPEN SESSION

SUBJECT	Summary of November Operations report.
DEPARTMENT & PERSON MAKING REQUEST	Kendall County Operations: Jean Maxwell; Operations Supervisor.
PHONE # OR EXTENSION #	830-249-9343 EXT 652
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Give a summary of the activities performed by Operations for November
REASON FOR AGENDA ITEM	Report the progress of Operations.
IS THERE DOCUMENTATION	Yes.
WHO WILL THIS AFFECT?	County wide sign report.
ADDITIONAL INFORMATION	None.



Kendall County Operations Monthly Report

November-2015

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 1						
Signs						
DOESKIN DR		@ 0.05 miles.	Replace	Replace Keep Right sign support.	SI-2106-15	11/9/15
JOHNS RD		@ 2.0 and 2.05 miles.	Install	Install temp Be Prepared To Stop signs.	SI-2200-15	11/30/15
JOHNS RD		@ 1.9 and 1.95 miles.	Install	Install temp Road Work Ahead signs.	SI-2199-15	11/30/15
RANGER CREEK RD	8432	Fabricate at shop.	Fabricate	Fabricate 911 address plate.	SI-2093-15	11/3/15
RANGER CREEK RD	201	Fabricate at shop.	Fabricate	Fabricate 911 address plate.	SI-2098-15	11/5/15
SCENIC LOOP RD		@ 1.17 Miles	Remove	Pick up trash.	SI-2146-15	11/20/15
UPPER BALCONES RD		@ 0.01 and 0.03 miles.	Remove	Remove road construction signs.Work finished.	SI-2100-15	11/6/15
WHITWORTH RD	103	Fabricate at shop.	Fabricate	Fabricate 911 address plate.	SI-2092-15	11/3/15
WHITWORTH RD	113	Fabricate at shop.	Fabricate	Fabricate 911 address plate.	SI-2131-15	11/16/15
WHITWORTH RD	113	Fabricate at shop.	Fabricate	Fabricate 911 address plate. 113B.	SI-2132-15	11/16/15
Total WO's For Pct 1		10				

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct	2					
Signs						
CASCADE CAVERNS RD		@ 0.8 miles.	Replace Support	Replace broken support for stop sign.	SI-2102-15	11/6/15
KREUTZBERG RD		@ 0.01 and 3.3 miles.	Replace	Replace work dates on road const signs.	SI-2103-15	11/6/15
MALLARD DR		@ 1.11 miles.	Install	Install new Mallard and White Oak Trl signs.	SI-2130-15	11/13/15
MALLARD DR		Fabricate at shop.	Fabricate	Fabricate new Street Name sign.	SI-2128-15	11/13/15
SPRING CREEK RD		@ .39 Miles.	Repair Sign Support	Replace Left Curve Sign Support.	SI-2155-15	11/23/15
SPRING VALLEY CV		@ .01 Miles.	Replace Support	Replace Spring Valley Cove Sign Support.	SI-2154-15	11/23/15
WHITE OAK TRL		Fabricate at shop.	Fabricate	Fabricate new Street Name sign.	SI-2129-15	11/13/15
Total WO's For Pct 2 7						

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 3						
Signs						
COUNTRY COR		@ 0.07 miles.	Install	Install Blue Button.	SI-2105-15	11/9/15
CYPRESS BEND DR		Fabricate at shop.	Fabricate	Fabricate No Hunting Zone sign. Do Not Enter.	SI-2122-15	11/10/15
CYPRESS BEND DR		@ 0.01 miles.	Install	Install sign and support.	SI-2124-15	11/12/15
CYPRESS BEND DR		Fabricate at shop.	Fabricate	Fabricate No Hunting Zone sign. Do Not Enter.	SI-2123-15	11/12/15
FM 3351 N	1047	Fabricate at shop.	Fabricate	Fabricate 911 address plate.	SI-2099-15	11/6/15
LONESOME LN		@ 0.06 miles.	Install	Install blue button.	SI-2115-15	11/9/15
MARQUARDT RD		@ 0.01 miles.	Replace	Replace WFWOR with Road May Flood.	SI-2127-15	11/12/15
N WALNUT WAY		@ 0.8 miles.	Install	Install blue button.	SI-2107-15	11/9/15
N WALNUT WAY		@ 0.68 miles.	Install	Install blue button.	SI-2110-15	11/9/15
PARADISE PATH		@ 0.09 miles.	Install	Install blue button.	SI-2113-15	11/9/15
PRIVILEGE PASS		@ 0.09 miles.	Install	Install blue button.	SI-2108-15	11/9/15
RESTY RUN		@ 0.06 miles.	Install	Install blue button.	SI-2112-15	11/9/15
ROLLING VIEW DR	207	Fabricate at shop.	Fabricate	Fabricate 911 address plate.	SI-2088-15	11/2/15
SEEWALD RD	208	Fabricate at shop.	Fabricate	Fabricate 911 address plate.	SI-2097-15	11/5/15
SEVEN SISTERS DR	192	Fabricate at shop.	Fabricate	Fabricate 911 address plate.	SI-2096-15	11/4/15
SIEBENEICHER RD		@ 0.3 miles.	Replace	Replace WFWOR with Road May Flood.	SI-2126-15	11/12/15
SIEBENEICHER RD		@ 0.5 miles.	Replace	Replace WFWOR with Road May Flood.	SI-2125-15	11/12/15
STAUDT ST	6	Fabricate at shop.	Fabricate	Fabricate Safe Exchange Zone.	SI-2089-15	11/2/15
STAUDT ST	6	Fabricate at shop.	Fabricate	Fabricate Safe Exchange Zone.	SI-2090-15	11/3/15
TIMBER TRL		@ 0.1 miles.	Install	Install blue button.	SI-2111-15	11/9/15
VALLEY VIEW SPUR		@ 0.05 miles.	Install	Install blue button.	SI-2109-15	11/9/15
WALNUT WAY		@ 0.05 miles.	Install	Install blue button.	SI-2114-15	11/9/15
Total WO's For Pct 3		22				

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 4						
Signs						
BELOW RD		Fabricate @ Shop	Fabricate	Fabricate Below road Sign	SI-2138-15	11/19/15
BELOW RD		@ .45 Miles.	Install	Install Below Rd sign.	SI-2143-15	11/19/15
BIG JOSHUA CREEK RD		@ 1.95 miles.	Replace	Replace Loose Livestock Support Sign.	SI-2134-15	11/18/15
BIG JOSHUA CREEK RD		@ 2.83 Miles.	Install	Install Big Joshua Creek Rd sign.	SI-2141-15	11/19/15
BIG JOSHUA CREEK RD		Fabricate @ Shop	Fabricate	Fabricate Big Joshua Creek Rd Sign.	SI-2140-15	11/19/15
COMFORT TOWNSHIP		Parade Route	Barricades	Place Barricades for Comfort Parade.	SI-2156-15	11/24/15
COMFORT TOWNSHIP		Parade Route	Barricades	Place Barricades for Comfort Parade	SI-2157-15	11/24/15
COMFORT TOWNSHIP		Parade Route	Barricades	Remove Barricades for Comfort Parade	SI-2158-15	11/30/15
HOLIDAY RD		@ 3.2 Miles.	Replace	Replace Dip/WFWOR Sign Support.	SI-2135-15	11/18/15
HOLIDAY RD		3 Miles.	Replace	Replace Right Curve Sign Support.	SI-2136-15	11/18/15
LAF A LOT		Fabricate @ Shop.	Fabricate	Fabricate Laf-A-Lot Sign.	SI-2145-15	11/20/15
LAF A LOT		@ .01 Miles.	Install sign	Install Street Name Sign/Laf-A-Lot/N Crk Rd	SI-2153-15	11/23/15
N SOMEDAY DR		@ .02 Miles.	Repair	Repair School Bus Stop Ahead Sign support	SI-2137-15	11/18/15
NORTH CREEK RD		Fabricate @ Shop.	Fabricate	Fabricate North Creek Rd Sign.	SI-2144-15	11/20/15
POSSUM CREEK RD		@ .01 Miles.	Install	Install Possum Creek Rd sign.	SI-2142-15	11/19/15
POSSUM CREEK RD		Fabricate @ Shop	Fabricate	Fabricate Possum Creek Rd Sign.	SI-2139-15	11/19/15
POSSUM CREEK RD		@ 1.15 Miles.	Place or Remove Temp Sign	Place Road Work Ahead Sign.	SI-2148-15	11/23/15
POSSUM CREEK RD		@ .05 Miles.	Place or Remove Temp Sign	Place Road Work Ahead Sign.	SI-2151-15	11/23/15
POSSUM CREEK RD		@ 1.15 Miles.	Place or Remove Temp Sign	Place End of Road Work Sign.	SI-2149-15	11/23/15
POSSUM CREEK RD		@ .05 Miles.	Place or Remove Temp Sign	Place End of Road Work Sign.	SI-2150-15	11/23/15
POSSUM CREEK RD		@ .1 Miles.	Place or Remove Temp Sign	Place Be Prepared to Stop Sign.	SI-2152-15	11/23/15
POSSUM CREEK RD		@ 1.1 Miles.	Place or Remove Temp Sign	Place Be Prepared to Stop Sign.	SI-2147-15	11/23/15
UPPER SISTERDALE RD		@ 5.7 miles.	Repair	Repair leaning delineator.	SI-2121-15	11/10/15
UPPER SISTERDALE RD		@ 3.1 miles.	Install	Remove WFWOR and install Road May Flood.	SI-2117-15	11/10/15
UPPER SISTERDALE RD		@ 4.7 miles.	Install	Remove WFWOR and install Road May Flood.	SI-2116-15	11/10/15
UPPER SISTERDALE RD		@ 2.6 miles.	Install	Remove WFWOR and install Road May Flood.	SI-2118-15	11/10/15
UPPER SISTERDALE RD		@ 5.1 miles.	Install	Remove WFWOR and install Road May Flood.	SI-2119-15	11/10/15
UPPER SISTERDALE RD		@ 6.5 miles.	Install	Install four missing delineators.	SI-2120-15	11/10/15
WALNUT RD	211	Fabricate at shop.	Fabricate	Fabricate 911 address plate.	SI-2133-15	11/17/15
WARING WELFARE RD		@ 2.0 miles.	Install	Repair support and replace School Bus Stop.	SI-2094-15	11/3/15
WARING WELFARE RD		@ 6.1 miles.	Replace	Replace missing WFI0B sign.	SI-2091-15	11/3/15
WARING WELFARE RD		@ 3.2 miles.	Install	Repair support and replace School Bus Stop.	SI-2095-15	11/3/15

Total WO's For Pct 4

32

Wednesday, December 16, 2015

4 of 7

<u>Route</u>	<u>Address</u>	<u>Location</u>	<u>Activity</u>	<u>Details</u>	<u>W.O. No</u>	<u>Date</u>
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Route	Address	Location	Activity	Details	W.O. No	Date
Precinct	CW					
Signs						
VARIOUS RD			Turn Signs	Turn Watch for Ice signs down.	SI-2104-15	11/6/15
Total WO's For Pct		CW	1			

<u>Route</u>	<u>Address</u>	<u>Location</u>	<u>Activity</u>	<u>Details</u>	<u>W.O. No</u>	<u>Date</u>
Total Work Orders		72				



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 12/28/2015 OPEN SESSION	
SUBJECT	Emergency Response.
DEPARTMENT & PERSON MAKING REQUEST	Road and Bridge: Ricky Pfeiffer , Road Supervisor.
PHONE # OR EXTENSION #	830-249-9343 EXT 656
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Discuss and take action to pay Road and Bridge employee(s) for emergency call out time.
REASON FOR AGENDA ITEM	Special compensation for emergency call out.
IS THERE DOCUMENTATION	Yes.
WHO WILL THIS AFFECT?	Road and Bridge Department, Payroll.
ADDITIONAL INFORMATION	See enclosed documentation.

**KENDALL COUNTY
Road & Bridge Department**

**EMERGENCY RESPONSE TIME
Summary: December 2015**

Employee Name	Date	Total Call Out Hrs	Compensated Time
George Ludolf	12/13/2015	3.00	3.00
Todd Rutherford	12/13/2015	3.00	3.00

The above listed employee(s) were called out to: Remove tree from Mountain Creek Trails

Emergency call out pay is time and a half of the employee's current hourly rate.

Approximate grand total amount: \$154.86

Commissioners Court: 12/28/15



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 12/28/2015 OPEN SESSION	
SUBJECT	Herff Road Project – Phase I
DEPARTMENT & PERSON MAKING REQUEST	Mike Fincke, Commissioner Pct 1
PHONE # OR EXTENSION #	830-249-9343, ext 370
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Consideration and action concerning payment to Herff Road, Phase I, contractor.
REASON FOR AGENDA ITEM	Close out Phase I
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	County and contractor
ADDITIONAL INFORMATION	None